



**Domestic Dependent Elementary and Secondary Schools  
Guam District**

**CDR William C. McCool Elementary Middle School**

311 Amaryllis Ave US Naval Base Guam Sumay, GU 96915  
PSC 455, Box 168, FPO AP 96540-1054, Santa Rita, Guam



TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUBJECT: Request for School Records (Including Confidential Files & Testing Data)

Dear Educator:

1. The following student(s) have recently enrolled in our school, which is located in Guam.

\_\_\_\_\_ Grade \_\_\_\_\_ DOB \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_ DOB \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_ DOB \_\_\_\_\_

2. Please forward all appropriate school records to the address below:

Department of Defense Educational Activity (DoDEA)  
CDR William C. McCool Elementary – Middle School  
PSC 455 – BOX 168 FPO AP 96540-1054

\_\_\_\_\_  
DON J. CHRISTENSEN, Principal

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I hereby consent to the \_\_\_\_\_ releasing the Official  
School Records (s) of my child/ren, name above, to the overseas Dependent School who's  
address appears above.

\_\_\_\_\_  
Signature of Parent / Guardian